



# St. Matthew Parish

## 6:35pm Closing of 40 Hours Altar Server Notes

### Part 1: Ready to Serve!

◆◆◆Got knee pads? Wear 'em if you got 'em!◆◆◆

--At 6:40, ALL ALTAR SERVERS be in the Cry Room vested in alb and cincture.

--Gold Capey Thing: Cross (CCon), A1 (IDiP), A2 (AWal, T3 (LQuin), T4 (EDur), T5 (RO'Co), T6 (NBeid), T7 (AWang), T8 (DCro)

--Red Capey Thing: Incense (GRok), Canopy Bearers (C1 MKan, C2 CDiP, C3 KHun, C4 SHun)



Ellie Mae will be Ellie Mae.

Seminarian (Humeral Veil)  
Reader

#### Note for Setup:

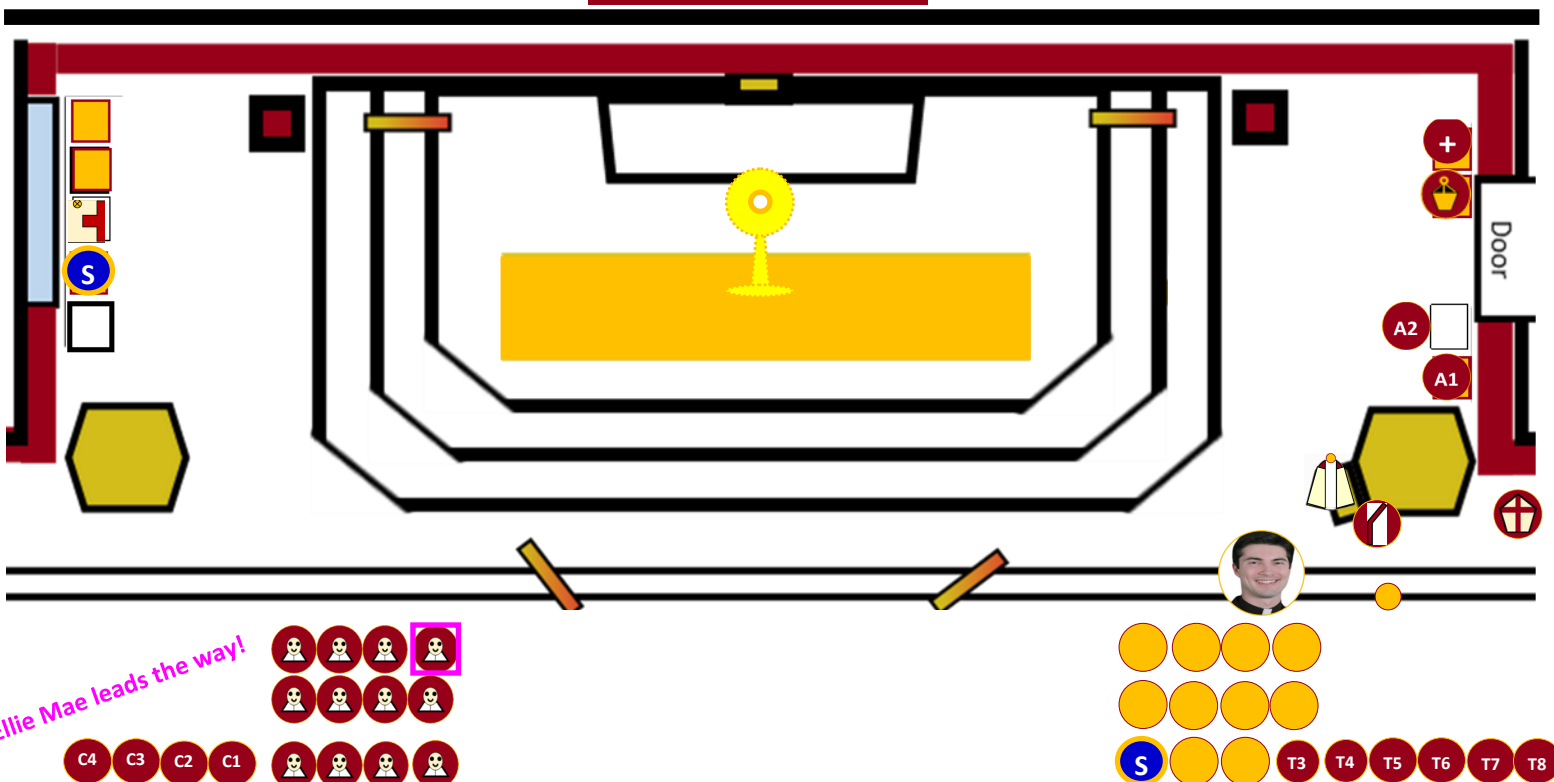
Humeral Veil is on BVM side table, folded.  
Cross and stand are in the sacristy.

Ceremonies  
Seating

Closing of  
40 Hours

Cross/Bells  
Incense  
Acolyte2  
Acolyte1

CCon  
GRok  
IDiP  
AWal



## Part 2: the Procession IN

--For the **Entrance**, there is an instrumental **Prelude** which lasts several minutes.

The Prelude will start, we will count **30-60 seconds** and then **start to process**.

--If your hands are empty, fold them and point them to heaven.

--We process in from the **St. Joseph SIDE DOOR**:

**Incense**

**Acolyte1, Cross, Acolyte2**

← **Servers** who will sit in pews (You will **genuflect** at the front-center aisle and turn **LEFT**.)

→ **Torches** (You will **genuflect** at the front-center aisle and turn **RIGHT**.)

← **Canopy Bearers** (You will **genuflect** at the front-center aisle and turn **LEFT**.)

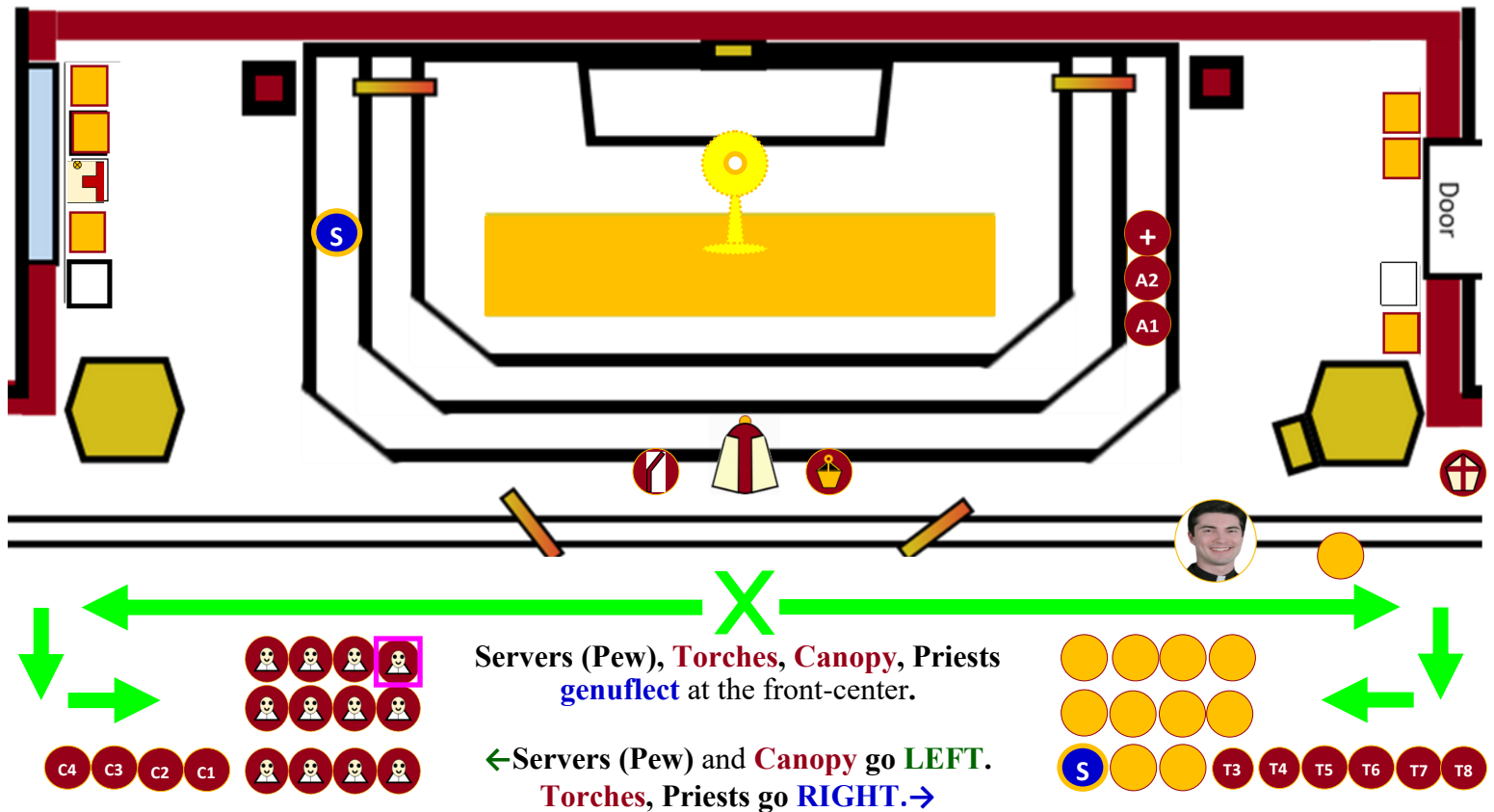
**Seminarian** (Humeral Veil) and **Seminarian** (Priests)

Priests, Deacons, Presider, Bishop

--**Incense** stops in front of the altar (at the **right side of the floor circle**) and waits for the Presider.

--**Cross** puts the **cross** in the sacristy, **Acolytes** put their candles in the sacristy.

--We all (except Dc Bob and **Incense**) **kneel**.



--**Incense kneels** once the Presider takes the **incense**.

--The Presider incenses the Blessed Sacrament.

--**AFTER Incense**: when the Presider stands, we all stand.

We all go to our own **seats** and **stay standing**.



--We stand for the **Canticle of Mary** and remain standing for the **Intercessions**.

**Torches** go up the side aisle, out the St. Joseph side door and into the sacristy.



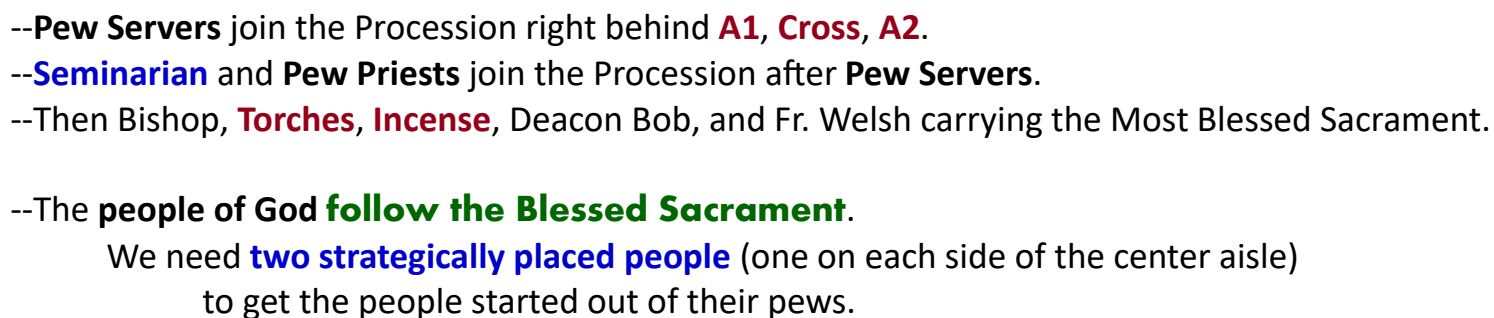
\_\_\_\_\_

- 

- 

-

--Priest uses the **humeral veil** to pick up the **monstrance**.  
 --The **moment** the Priest **picks up the monstrance**, **THE PROCESSION BEGINS**.  
 --**Seminarian** (Humeral Veil) slips into the Procession beside **Seminarian** (Priests).



**SLOW means  
NO GAPS**

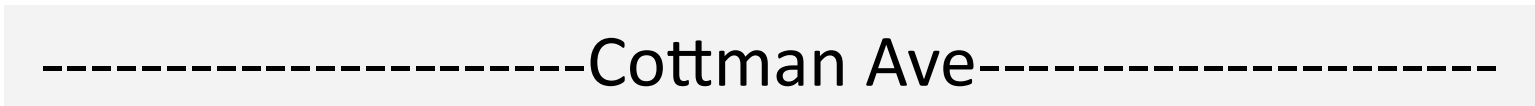
(**Canopy Bearers** are vested in **Alb**, **cincture** (rope) and **Red Capey Thing**.)

--When the Intercessions begin,  
the four **canopy bearers** come down the side aisle, get the canopy and stand with it outside.

## Canopy Positions:

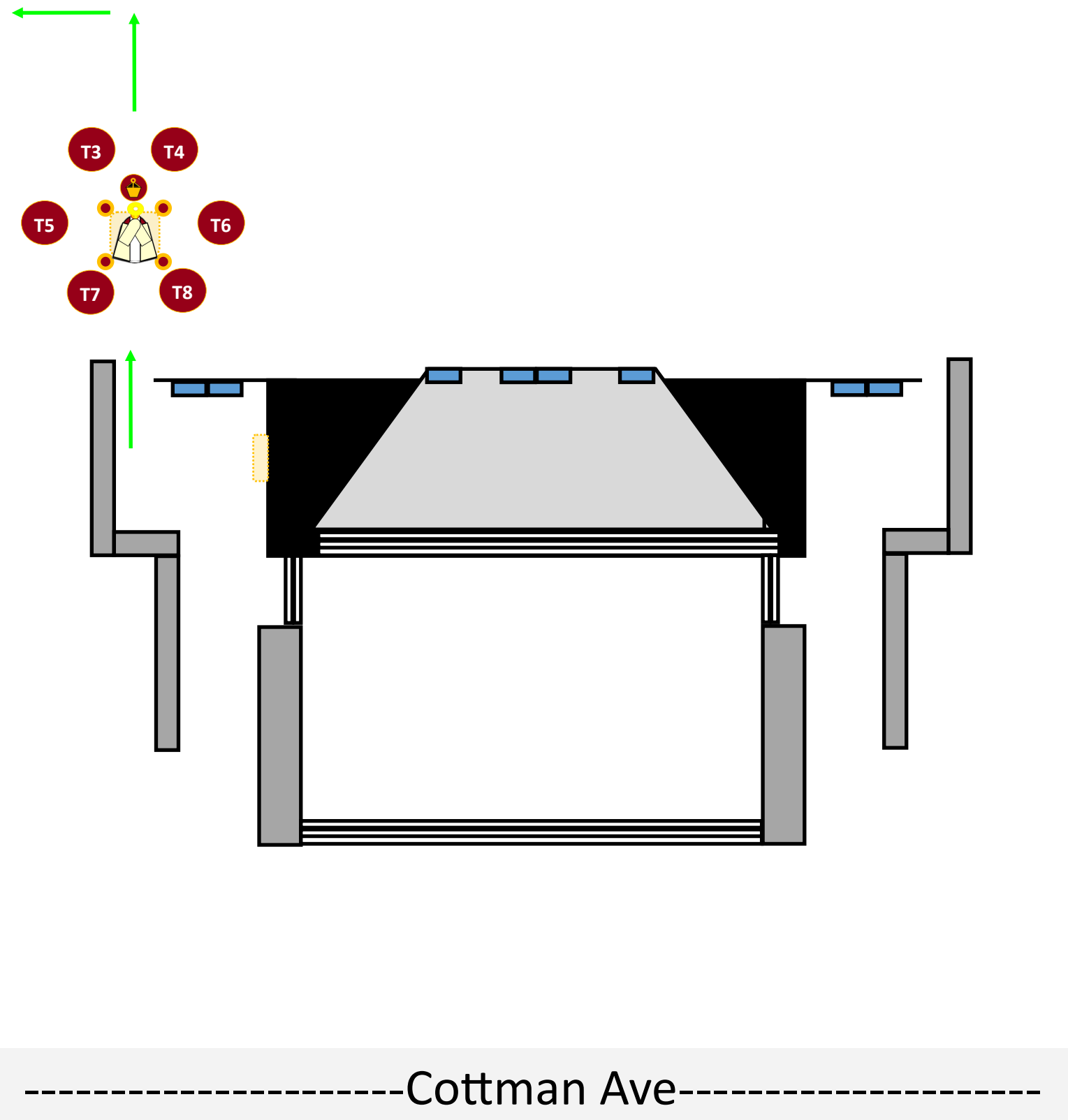
As soon as Incense gets past, the canopy moves up to **HERE**.

Fr. Welsh goes under the canopy.

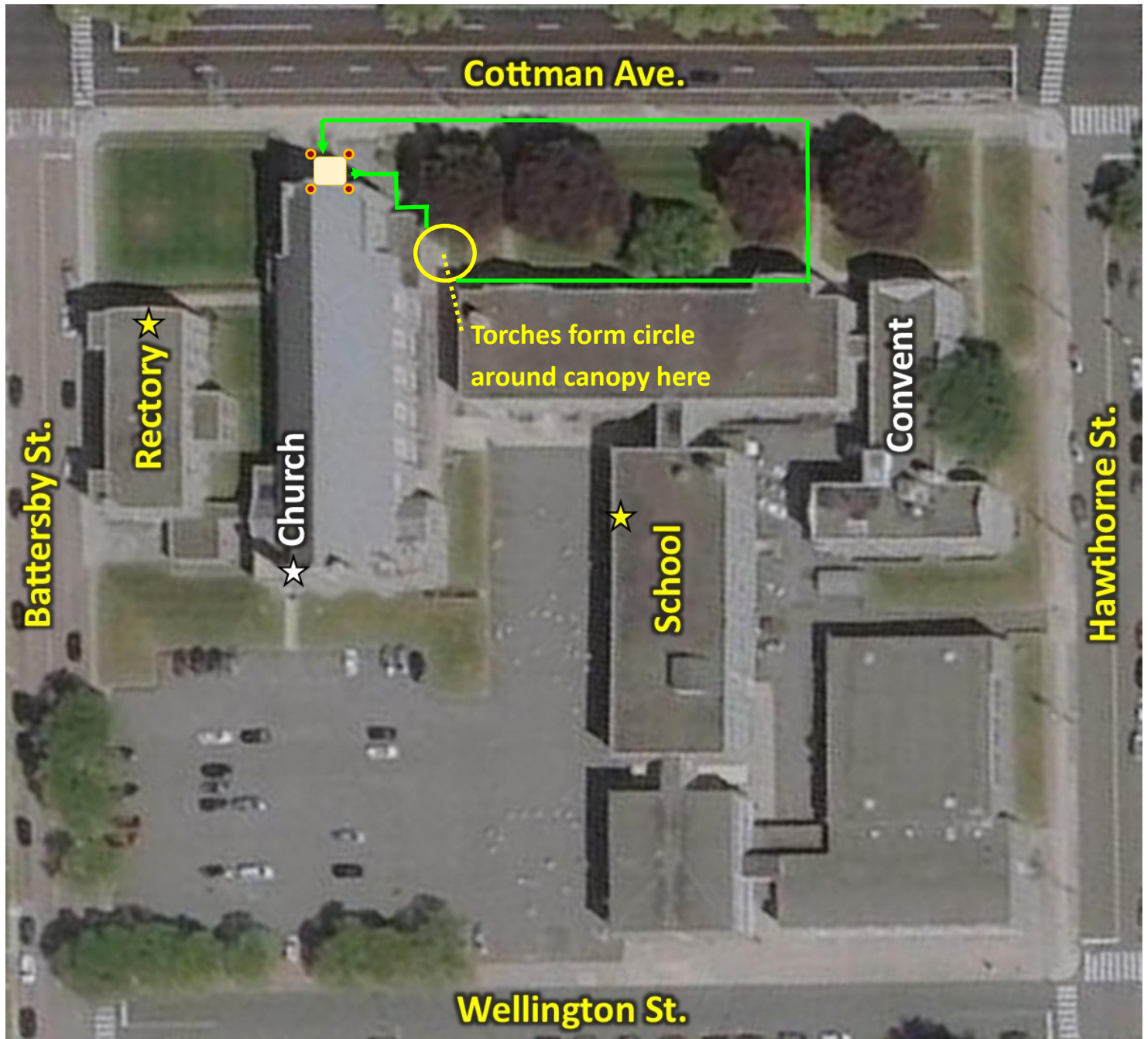


Part 7: Torches surround the Canopy

- Once they get up these steps, **Torches** spread out.
- When the Canopy is up the steps too, **Torches** form a **circle** around the Canopy.



## Part 8: the outdoor procession





## Part 9: Returning to the Sanctuary

--**Canopy** Bearers take the Canopy to the Baptistry, unscrew the bottom half of each pole, and put the Canopy (on half-poles) on the four bases.

--**Canopy** Bearers then return to the pews by the side aisle.

--**Cross** takes the cross into the sacristy, then waits there out of sight.

--**Acolyte1, Acolyte2, Torch3, Torch4, Torch5, Torch6, Torch7, Torch8** kneel with their candles.

--**Pew Servers** *don't* genuflect but go back to the pews by the side aisle (like before) and kneel.

--**Seminarian** (Priests) ushers the Priests via the side aisle back to the pews.

--**Bishop is back at his place in front of St. Joe.**

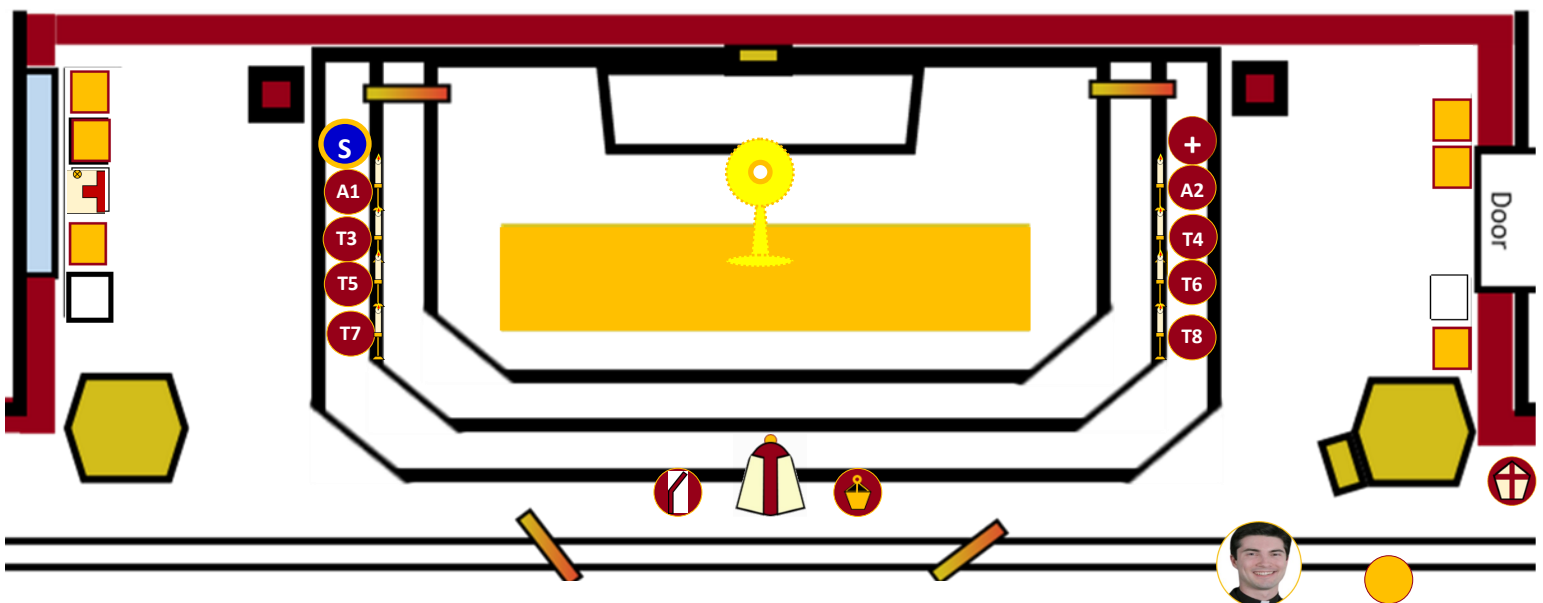
--**Incense** stops in front of the altar (at the right side of the floor circle).

--As the Presider enthrones the Monstrance on the altar, the music ministry sings a *song of praise*.

--**Fr. McCabe places Presider's Binder on the altar step.**

--The Presider goes down in front of the altar. Now **Cross** kneels at his place.

--The Presider imposes **incense**, then kneels to use it. **Incense** kneels too.  
The music ministry sings "Tantum Ergo."



## Part 10: Benediction

--At the **top, left** and **right** points of Benediction, **Incense** chings and **Cross** rings.

The rest of us make the Sign of the Cross as we receive the Eucharistic Benediction.

--The Presider leads the Divine Praises.

--**Deacon Bob** or Fr. McCabe **reposes the Blessed Sacrament**.

and closes the tabernacle.

--Whenever the Presider wants to shed the Humeral Veil, **Seminarian** is ready to take it.

--Fr. Welsh offers **CLOSING REMARKS**.

## Part 11: the Procession OUT

--After his closing remarks, Fr. Welsh will **GIVE THE NOD TO LINE UP**.

--If possible, **Incense** puts more **incense** into the **thurible**. Perhaps a **Seminarian** could help.

--We all go to our **Procession OUT** positions. We face the altar.

**Torch rows move like string. T7 and T8 stop in place first, T5 and T6 stop just past them...**

If we are not carrying anything, we genuflect when the Presider genuflects.

